



MAYOR
Geno Martini

CITY COUNCIL
Julia Ratti, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Mike Carrigan, Ward IV
Ron Schmitt, Ward V

CITY ATTORNEY
Chet Adams

REGULAR CITY COUNCIL MEETING MINUTES

2:00 P.M., Tuesday, November 13, 2012

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 201 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:01 p.m.

2. Roll Call (Time: 2:02 p.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ed Lawson, Ron Smith, Mike Carrigan, Ron Schmitt, City Manager Shaun Carey, City Attorney Chet Adams and City Clerk Linda Patterson, PRESENT.

ABSENT: None

Staff Present: Kim Laber, Andy Koski, Brian Allen, Teresa Gardner, Jon Ericson, Jeff Cronk, Jake Conley, Dan Marran, Steve Driscoll, Rick Darby, Chris Syverson, John Martini, Dan Hamlin, Jim Rundle, Chris Cobb, Andy Hummel, Neil Krutz, Ron Korman, Tom Garrison, Andre Stigall, Armando Ornelas, Dennis White, Karen Melby, Mike Trussel, Larry Kolstrup.

Invocation Speaker (Time: 2:03 p.m.)

The invocation was provided by Pastor Barb West, Sparks Nazarene Church.

Pledge of Allegiance (Time: 2:04 p.m.)

The Pledge of Allegiance was led by Council Member Lawson.

Comments from the Public (Time: 2:05 p.m.)

Tahoe-Pyramid Bikeway President Janet Phillips thanked the Council for their support for the bike trail that has been on-going since 2004. This project was recently received a national award for the Best Long Distance Trail for the Coalition of Recreation Trails in Washington D.C. Ms. Phillips provided a brochure and discussed the suspension bridge owned by TMWA which will be repaired and be useable by the public. This bridge spans the state line and connects Nevada and California. The project is 60% complete. The trail is stuck at the east side of Vista Blvd awaiting a partnership with Storey County. Foot bridges are available for ownership and anyone interested should contact Ms. Phillips. Mayor Martini thanked Ms. Phillips for her dedication to this project.

Approval of the Agenda (Time: 2:07 p.m.)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

Mayor Martini pulled agenda item 5.7 because it was acted on at the October 22, 2012 meeting. Council Member Carrigan requested item 6.7 be heard after item 8.1. A motion was made by Council Member Carrigan, seconded by Council Member Schmitt, to approve the agenda as amended. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

3. Recommendation to Approve Minutes of October 22, 2012 (Time: 2:08 p.m.)

3.1 Consideration and possible approval of the minutes of the regular Sparks City Council Meeting for October 22, 2012

A motion was made by Council Member Schmitt, seconded by Council Member Ratti, to approve the minutes of the Regular Meeting of October 22, 2012 as outlined by staff. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

4. Announcements, Presentations, Recognition Items and Items of Special Interest
(Time: 2:09 p.m.)

4.1 Presentation and Oaths of Office of re-elected Council members for Ward 1, 3, 5, City Attorney and Municipal Judge, Department 2. (Time: 2:10 p.m.)

Mayor Martini administered oaths of office to Council Member Julia Ratti, Ward 1; Council Member Ron Smith, Ward 3; Council Member Ron Schmitt, Ward 5 and City Attorney Chet Adams. Municipal Judge Jim Spoo, Department 2 took his oath earlier in the day. Mayor Martini congratulated the returning elected officials.

4.2 Presentation on the Moana Lane DDI (Diverging Diamond Interchange) Project. (Time: 2:13 p.m.)

Devin Cartwright of the Nevada Department of Transportation thanked the Council for the invitation to discuss the Moana Lane DDI and presented information on the construction and on how the diverging diamond interchange is coordinated, efficient and safer. It includes green bike lane symbols to aid bicycles and drivers and also includes a 10' wide center median with a barrier rail and decorative fencing. Moana Lane was re-opened for traffic on November 9, 2012 and plans to be complete no later than November 22, 2012.

5. Consent Items (Time: 2:24 p.m.)

Council Member Schmitt pulled consent items 5.12 and 5.13 for discussion. A motion was made by Council Member Schmitt, seconded by Council Member Smith, to approve the consent items 5.1 through 5.6 and 5.8 through 5.11 and 5.14 as submitted. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

5.1 Report of Claims and Bills approved for payment and appropriation transfers for the period October 3, 2012 through October 24, 2012. (FOR POSSIBLE ACTION)

An agenda item from Financial Services Director Jeff Cronk recommending approval of payment and appropriation transfers for the period of October 3, 2012 through October 24, 2012. Funds were budgeted and available for payment.

5.2 Consideration and possible approval of a contract for the 2012 Rock Park Monitoring Program with JBR Environmental Consultants, Inc in the amount of \$97,869. (FOR POSSIBLE ACTION)

An agenda item from Utility Manager Andrew Hummel recommending approval of a contract with JBR Environmental Consultants, Inc. This monitoring is a requirement of the ACOE 404 permit obtained for the Rock Park and Pioneer Diversion projects. There is no impact to the general fund.

5.3 Consideration and possible approval of an Interlocal Cooperative Agreement (ICA) with the Regional Transportation Commission (RTC) of Washoe County for Projects included in the RTC's FY 2013/FY 2014 Regional Road Impact Fee (RRIF) Street and Highway Program of Projects, and the FY 2013/FY2014 Fuel Tax Street and Highway Program of Projects. (FOR POSSIBLE ACTION)

An agenda item from Transportation Manager Jon Ericson recommending approval of the Interlocal Cooperative Agreement (ICA) to approve the FY 2013/FY 2014 RTC program of projects associated with the Regional Road Impact Fee (RRIF) Program and the Fuel Tax Street and Highway Program. There is no impact to the general fund.

5.4 Consideration and possible approval of a sole source purchase Sports Lighting for Golden Eagle Little League Field Expansion, to Musco Lighting, in the amount of \$116,675. (FOR POSSIBLE ACTION)

An agenda item from Capital Projects Manager Christopher Cobb recommending approval of a sole source contract with Musco Lighting. The purchase of this Sports Lighting will be for construction of two new Little League fields and to match the existing lighting system already at the facility. There is no impact to the general fund.

5.5 Consideration and possible award of a contract for the Maintenance Bull Pen Roof Replacement Project Informal Quote to Alpine Roofing Company, Inc., in the amount of \$39,900. (FOR POSSIBLE ACTION)

An agenda item from Capital Projects Manager Christopher Cobb recommending approval of an informal quote to Alpine Roofing Company, Inc. This project will include the installation of a TPO membrane roof on the Maintenance Garage. There is no impact to the general fund.

5.6 Consideration and possible approval of a contract to purchase and install Artificial Turf for Golden Eagle Little League Field Expansion, to Field Turf, in the amount of \$382,653. (FOR POSSIBLE ACTION)

An agenda item from Capital Projects Manager Christopher Cobb recommending approval of a contract to Field Turf. The purchase of this artificial turf will be for construction of two new Little League fields and to match the existing turf already at the existing fields. There is no impact to the general fund.

5.7 Consideration and possible approval of a contract awarding Bid No. 12/13-005, PWP No. WA-2013-012, Shadow Mountain Concession Building Renovation, to Northern Sierra Construction, Inc., in the amount of \$158,013. (FOR POSSIBLE ACTION)

Item pulled, was acted on at the October 22, 2012 meeting.

5.8 Consideration and possible award of a contract for the City Hall/Maintenance Yard Carpet Replacement Project Informal Quote to Prestige Flooring, Inc., in the amount of \$29,499.10. (FOR POSSIBLE ACTION)

An agenda item from Capital Projects Manager Christopher Cobb recommending approval of a contract to Field Turf. The purchase of this artificial turf will be for construction of two new Little League fields and to match the existing turf already at the existing fields. There is no impact to the general fund.

5.9 Consideration and possible award of a contract for Bid No 12/13-009, PWP No. WA-2013-018, Golden Eagle Little League Field Expansion Project, to West Coast Contractors of Nevada, Inc., in the amount of \$1,259,476. (FOR POSSIBLE ACTION)

An agenda item from Capital Projects Manager Christopher Cobb recommending approval of a contract with West Coast Contractors of Nevada, Inc. This project includes two new little league fields, restroom/concession building, sport lighting installation, landscaping, and surrounding site improvements. There is no impact to the general fund.

5.10 Consideration and possible approval of a professional services contract with Summit Engineering Corporation to develop conceptual design alternatives for 6th Street, Street Improvement, in the amount of \$79,115. (FOR POSSIBLE ACTION)

An agenda item from Capital Projects Manager Christopher Cobb recommending approval of a professional services contract with Summit Engineering Corporation. The proposal will provide for conceptual design alternatives for street improvements on 6th Street between Prater Way and Victorian Avenue. There is no impact to the general fund.

5.11 Consideration and possible approval of an Amendment to the Agreement with CH2MHill, the City of Sparks, and the City of Reno for engineering services associated with improvements to the Dewatering Facility at the Truckee Meadows Water Reclamation Facility (TMWRF) with the City of Sparks share being \$44,545.40. (FOR POSSIBLE ACTION)

An agenda item from Acting Plant Manager/Maintenance Manager Kim Laber recommending approval of an amendment to the agreement with CH2MHill. There is no impact to the general fund.

5.12 Consideration and possible ratification of a purchase order in the amount not to exceed \$774,100.87 to Auburn Constructors Inc. for supplying emergency generation services to Truckee Meadows Water Reclamation Facility (TMWRF). (FOR POSSIBLE ACTION) (Time: 2:25 p.m.)

An agenda item from Acting Plant Manager/Maintenance Manager Kim Laber recommending of a purchase order to Auburn Constructors Inc. There is no impact to the general fund. Council Member Schmitt asked for clarification on purchasing rules. Contracts and Risk Manager Dan Marran said that purchasing rules can be bypassed in emergency conditions. TMWRF had an emergency situation with the loss of power causing a threat to public health and safety. By ratifying this item, the Council is ratifying an emergency condition existed. NRS 332 allows the Council or an authorized representative, which includes the City Manager or the Contracts and Risk Manager, to determine if emergency conditions exist, and follow with a report to the

Council. There is not a current policy or ordinance which addresses monetary limits when addressing emergency conditions. There is no other process to request approval other than the Council meeting. Mayor Martini asked City Manager Shaun Carey to review this process. Mr. Carey said this can be discussed at an upcoming workshop.

A motion was made by Council Member Schmitt, seconded by Council Member Ratti, to approve items 5.12 and 5.13 as outlined by staff. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

5.13 Consideration and possible ratification of a purchase order in the amount not to exceed \$65,000.00 to Thomas Petroleum for supplying diesel fuel to operate emergency generators at the Truckee Meadows Water Reclamation Facility (TMWRF). (FOR POSSIBLE ACTION)

An agenda item from Acting Plant Manager/Maintenance Manager Kim Laber recommending of a purchase order to Thomas Petroleum. There is no impact to the general fund.

A motion was made by Council Member Schmitt, seconded by Council Member Ratti, to approve items 5.12 and 5.13 as outlined by staff. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

5.14 Consideration and possible approval of the purchase of 800 MHz radio equipment from Dailey-Wells Communications, Inc. in the amount of \$42,000.15. (FOR POSSIBLE ACTION)

An agenda item from Fire Captain Jake Conely recommending approval of the purchase from Dailey-Wells Communications, Inc. The purchase will replace current obsolete and irreparable radio equipment. Funding for this purchase is provided through the award of a 2011 U.S. Department of Homeland Security Assistance to Firefighter Grant. The total grant amount was \$504,739, with a 20% (\$100,947) applicant grant match. Due to price reductions and a competitive bidding process, substantial cost savings were realized during equipment purchasing resulting in funds remaining after the scope of work had been completed for the grant. A grant amendment was applied for to use the remaining grant funds for 15 additional radios. This amendment was approved by the grant administrator on 10/25/12. This agenda item covers the purchase of fifteen 800 MHz radios. The purchase amount is \$42,000.15 with the applicant grant match of \$8,400.03.

6. General Business

6.1 Consideration and possible action on a request from Michael R. Booher to waive fees associated with processing a new Special Use Permit. (FOR POSSIBLE ACTION) (Time: 2:30 p.m.)

An agenda item from Senior Planner Jim Rundle on behalf of Special Use Permit applicant Michael Booher requesting fees associated with processing a Special Use Permit be waived. Originally, Mr. Booher applied for a Special Use Permit which was denied by the Planning Commission. Mr. Booher, attempted to appeal the denial of the Special Use Permit to the Sparks City Council but failed to appeal the decision of the Planning Commission within the 21 day appeal period; so the appeal couldn't be considered. Michael Booher appeared in front of the Sparks City Council on September 10, 2012, where his appeal of the denial of his business license was considered. The Sparks City Council upheld the revocation of the business license. The license was revoked as Mr. Booher has not been approved for a Special Use Permit at the

site, a prerequisite to obtaining a business license. During the appeal hearing, Mr. Booher requested the fees be waived should he resubmit for the required Special Use Permit. Staff recommends denial of the request.

Discussion ensued regarding past due fees and case history of not accepting a project if fees are owed on a prior project. Deputy City Manager for Community Relations Neil Krutz confirmed this past practice. Applicant Michael Booher was not present.

A motion was made by Council Member Carrigan, seconded by Council Member Schmitt, to table this request until the original past due Special Use Fees be paid to the city. Motion was withdrawn.

Council Member Ratti said she would prefer to deny the request rather than keep it open which would require additional work by staff. If the applicant desires, he could request another appeal. Council discussed the benefit of working with the applicant to attempt to get the property cleaned up. There are separate processes for business licenses, special use permits and code enforcement. It was recommended that code enforcement continue its efforts on this property.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to deny the request to waive Special Use Permit fees. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.2 Consideration and possible acceptance of a justice assistance grant in the amount of \$61,585. (FOR POSSIBLE ACTION) (Time: 2:41 p.m.)

An agenda item from Deputy Police Chief Brian Allen requesting acceptance of a grant from the State of Nevada Department of Public Safety, Office of Criminal Justice Assistance. This grant was made available to the Sparks Police Department in the amount \$61,585 to initiate a regional license plate reading system for criminal justice purposes.

A motion was made by Council Member Lawson, seconded by Council Member Smith, to accept the grant as outlined by staff. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.3 Consideration and possible approval to purchase Vigilant Solutions License Plate Reader technology from Lehr Auto in the amount of \$71,925.00 (FOR POSSIBLE ACTION) (Time: 2:43 p.m.)

An agenda item from Deputy Police Chief Brian Allen requesting approval to purchase Vigilant Solutions License Plate Reader technology from Lehr Auto in the amount of \$71,925.00. Lehr Auto is the sole source provider for Vigilant Solutions LPR technology. Vigilant Solutions was selected by regional law enforcement as the best LPR solution for the region. The Sparks Police Department was able to secure a grant from the State of Nevada, Office of Criminal Justice Assistance to purchase the initial technology and software. The police department will use drug forfeiture funds to purchase additional hardware for the system. There is no impact to the general fund.

A motion was made by Council Member Smith, seconded by Council Member Lawson, to approve the purchase of Vigilant Solutions LPR technology through Lehr Auto in the amount of

\$71,925.00. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.4 First reading and possible discussion of PCN12026 Bill #2647, an ordinance amending Title 20 of the Sparks Municipal Code by removing the Employment District from the Transit Oriented Development (TOD) zoning district and standards and all matters properly related thereto. (Time: 2:44 p.m.)

The bill was read by title and the 2nd reading and public hearing has been scheduled for the regularly scheduled meeting on December 10, 2012.

6.5 First reading and possible discussion of PCN12026 Bill #2648, an ordinance rezoning 88 parcels totaling approximately 472 acres from TOD-Employment and TOD-Mixed Use Commercial to 331 acres of I (Industrial), 61 acres of PO (Professional Office), 46 acres of PF (Public Facility), 30 acres of TC (Tourist Commercial), and 4 acres of C2 (General Commercial) generally located south of Prater Way, north of Interstate 80, east of Sparks Boulevard, and west of Vista Boulevard. (FOR POSSIBLE ACTION). (Time: 2:45 p.m.)

The bill was read by title and the 2nd reading and public hearing has been scheduled for the regularly scheduled meeting on December 10, 2012.

6.6 Consideration and Possible Approval of a Recommendation to Solicit Bids for Temporary Employees to Assist with Maintaining City Infrastructure such as Streets and Parks and Approve a Plan to Make the Necessary Financial Adjustments to Correct Inter-Fund Maintenance Services Provided During Fiscal Years 2008 Through 2013. (FOR POSSIBLE ACTION) (Time: 2:46 p.m.)

An agenda item from Deputy City Manager for Community Service Neil Krutz and Director of Financial Services Jeff Cronk recommending approval to hire temporary labor services to supplement existing City staff in the maintenance of streets, parks and facilities. Approval of the request will allow for employees funded through the Sewer Utility Enterprise Fund to focus their efforts solely on appropriate work such as sanitary sewer, storm drain and effluent maintenance while maintaining existing resource levels for the maintenance of City streets, parks and facilities. In addition, staff recommends approval to correct the fiscal inequities which arose from inter-fund services provided that were not properly recorded beginning in fiscal year 2008 through the first four months of fiscal year 2013.

Deputy City Manager for Community Service Neil Krutz discussed the uses of maintenance resources and the use of sewer, storm drain and effluent enterprise funds. Data was presented to show man-hours given or received by various functions. Mr. Krutz said a trend since FY2008 showed increased reliance on the sewer fund resources to maintain infrastructure or facilities outside of the scope of the fund. Elimination of temporary employees based on Civil Service lay-off rules contributed to the increased use of sewer fund employees for city services. A pooled approach to maintenance employees was established in FY2011 with the intent of maintaining parks and roads during the summer and focusing on sewer fund objectives in the winter. It was discovered that the needs of maintaining parks and streets outweighed available resources and recovery of hours was not possible. Further research indicated 3 to 4% of sewer

fund resources were being used for other things in FY2005 and that increased to about 33% in FY2012. The amount of sewer lines maintained or cleaned in FY2012 was half of what was maintained FY2008. Currently, the pooled staffing has been stopped and employees are working within their designated funds.

Financial Services Director Jeff Cronk said once the error was identified, research was completed through the Maintenance Management system to determine the true cost of this error. This type of information is not available through our current payroll, timekeeping system. When an error is discovered that affects the previous year, it is necessary to adjust the beginning fund balance of the current year. Since this goes back to FY2008, the current beginning fund balance would be corrected for FY2008 through FY2011. The current FY2012 will be corrected prior to closing and a solution will be determined to correct the situation going forward. This equals approximately a \$1.4M reduction (pre-audited) in general fund. The auditors are reviewing and believe the audited reduction will be \$1.3M. A prior period adjustment will be included on the front pages of the financial statements in the upcoming Consolidated Annual Financial Report (CAFR) and the adjustment will also be disclosed in the notes.

Financial Services Director Jeff Cronk also said the new financial software, and recently installed hr/payroll system, now gives us the technical ability to capture this information manually from timecards, which could not be done previously. If employees need to work out of their cost centers going forward, systems are in place to track the information, and employees have been instructed on the procedures. However, the goal is not to have employees work out of their cost center by hiring temporary employees, costing \$200,000 for the remainder of FY2013 and a \$400,000 budget request will be submitted for FY2014.

City Attorney Chet Adam expressed concern with the use of enterprise funds for general fund activity which has been consistently advised against. Deputy City Manager for Community Service Neil Krutz said once the mistake was discovered, staff began talking about what not to do and taking steps to rectify the situation. Mayor Martini asked the City Attorney what should be done to rectify the problem. Council Member Schmitt suggested procedures should be evaluated to ensure safeguards are in place to make sure this doesn't happen again. Council Member Ratti acknowledged the rapid decline of revenue, shifting environment, department restructure, and technology challenges happening during this period. Council Member Carrigan said he appreciated the acknowledgement of the mistake and understood the dilemma of getting the work done by using temporary employees or using enterprise fund employees charged to the general fund. Council Member Smith said he realized the focus of getting the work done during difficult times was priority.

Deputy City Manager for Community Service Neil Krutz thanked Fleet & Facilities Manager Ron Korman and Maintenance & Operations Manager Dan Hamlin for identifying and addressing this error. Mr. Krutz identified three options going forward. One option was to continue to use pooled employees and charge the general fund. The second option is to reduce service levels to only what can be done with existing general fund resources. The third, and staff recommended option, is to authorize up to \$200,000 for temporary employees for the remainder of FY13. Council Member Lawson requested a summary of expenses for the \$200,000. Council Member Carrigan commented this action will allow unemployed workers to get work. Street Department Crew Supervisor Larry Kolstrup said the street department had approximately 6 temporary employees in 2008. It was estimated the Parks department had 25 temporary

employees. Council Member Ratti clarified the temporary employees are not working full-time and the use of temporary employees was common practice prior to the economic downturn.

A motion was made by Council Member Carrigan, seconded by Council Member Smith, to approve the fiscal corrections from FY2008 through the first four months of FY2013 as outlined by staff. Council Members Ratti, Lawson, Smith, Carrigan, YES. Council Member Schmitt, ABSENT. Passed unanimously by those present.

A motion was made by Council Member Carrigan, seconded by Council Member Schmitt, to approve up to \$200,000 for FY2013 to utilize temporary staffing. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

6.7 Possible Motion to conduct labor relations proceeding. (Closed per NRS 288.220) (FOR POSSIBLE ACTION). (Time: 3:38 p.m.)

An agenda item from Employee and Customer Relations Manager Chris Syverson and Assistant City Manager Steve Driscoll recommending a closed door labor relations proceeding after this Council meeting is adjourned.

A motion was made by Council Member Carrigan, seconded by Council Member Schmitt, to conduct a closed door labor relations proceeding after the Council meeting. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

7. Public Hearing and Action Items Unrelated to Planning and Zoning – None

8. Planning and Zoning Public Hearings and Action Items (Time: 3:44 p.m.)

8.1 PCN12028- Consideration of and possible action on to amend a final planned development handbook (Kiley Ranch North Phase 4) found not in conformance with the tentative handbook to change land use designation from 22.1 acres of MHR (Medium-High Residential) and 2.7 acres of HR (High Residential) to AC (Arterial Commercial) and to revise development standards and other matters properly relating thereto, on a site totaling approximately 24.8 acres located on the northwest corner of Pyramid Way and Highland Ranch Parkway. (FOR POSSIBLE ACTION)

An agenda item from Senior Planner Karen Melby on behalf of Rising Tides recommending approval of the final handbook amendment associated with PCN12028 (Kiley Ranch North Phase 4) based on the facts supporting these findings as set forth in the staff report. The applicant is requesting to amend the Phase 4 Handbook for Kiley Ranch North to add a 2.7 acre parcel and to amend the land use designations from 22.1 acres of Medium-High (MHR) to AC (Arterial Commercial) and 2.7 acres of HR (High Residential) to AC (Arterial Commercial). The Phase 4 Handbook is amending the standards for development to reflect commercial uses rather than multi-family development. The Planning Commission recommends approval.

Wood Rodgers representative Melissa Lindell said this change will help with the increased activity in the area and she asked for approval.

A motion was made by Council Member Schmitt, seconded by Council Member Carrigan, to approve the amendment to the final handbook associated with PCN12028 (Kiley Ranch North

Phase 4) based on the facts supporting these findings as set forth in the staff report. Council Members Ratti, Lawson, Smith, Carrigan, Schmitt, YES. Passed unanimously.

9. Comments (Time: 3:46 p.m.)

9.1 Comments from City Council and City Manager

City Manager Shaun Carey announced Boards & Commission vacancies. There are three appointments to the Airport Noise Advisory Panel that will expire on December 31, 2012. Each appointment is for a 2-year term. Also there are two appointments to the Sparks Planning Commission that will expire on December 31, 2012. Each appointment is for a 4-year term. There is a vacancy on the Sparks Parks & Recreation Committee. The vacancy is for a term which will expire on June 30, 2014. Persons interested in serving on any of these committees should complete a Community Service Application, available from the City Clerk's office. You may also apply on-line at the city's website. The cut-off date for turning in an application is Monday, November 19, 2012.

9.2 Comments from the Public - None

10. Adjournment (Time: 3:53 p.m.)

Council was adjourned at 3:53 p.m.